



हस्तशिल्प निर्यात संवर्धन परिषद्

EXPORT PROMOTION COUNCIL FOR HANDICRAFTS

(Sponsored by Ministry of Textiles, Govt. of India)

EPCH HOUSE, POCKET-6 & 7, SECTOR-C, L.S.C., VASANT KUNJ, NEW DELHI-110070

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REF.NO.EPCH/RENEWAL-MEM/2010-11

June 23, 2010

UPC Reminder

SUB: ANNUAL MEMBERSHIP FEE – 2010-2011 RENEWAL OF MEMBERSHIP

Sir/Madam,

With schedules so hectic, we want to make sure you have a continued association with Export Promotion Council for Handicrafts. Your association with EPCH, has been of immense pleasure and a matter of pride for us. Your Annual Membership with the Council for the year 2009-10 has expired on 31st March 2010. The Annual Membership subscription for the year 2010-11 will become payable on 1st April 2010. (Last date for renewal of membership is 30th June, 2010).

We, therefore, request you to renew your Membership for the year 2010-11 by remitting the amount of **Rs. 2,758/- (Rs. Two Thousand Seven Hundred Fifty Eight Only) including service tax 10.3%**, by a Cheque / Demand Draft / Banker's Cheque in favour of **"Export Promotion Council for Handicrafts"** payable at New Delhi. Also forward your Export Performance for the last 3 years in the enclosed Proforma.

We look forward to your continuing Membership with EPCH and if you have any query about your Membership, please contact to Council.

Thanking you and assuring you of our best services at all time.

Yours faithfully,

[RAKESH KUMAR]
EXECUTIVE DIRECTOR

Encl: Proforma

June 23, 2010

To,

UPC
Reminder

THE EXECUTIVE DIRECTOR
EXPORT PROMOTION COUNCIL FOR HANDICRAFTS
"EPCH HOUSE", POCKET 6 & 7, SECTOR-C,
L.S.C., VASANT KUNJ,
NEW DELHI-110070

Sub: **ANNUAL MEMBERSHIP FOR THE YEAR 2010-2011**

Name & Address of the Firm:

TAN: (Tax Deduction Account No.)

PAN: (Permanent Account No.)

Tel: (with STD code)

Fax: (with STD code)

Email

Membership Number: **EPCH/MEM/**..... /

EXPORT PERFORMANCE

Year of Export	Items of Exports (Handicrafts)	Export Performance (Amount in Rs.)
2007-2008 (April-March)	- DO -	
2008-2009 (April-March)	- DO -	
2009-2010 (April-March)	- DO -	

Cheque/Demand Draft/Banker's Cheque No. Dated

Amount **Rs. 2,758/- (Rs. Two Thousand Seven Hundred Fifty Eight Only)** drawn on

DECLARATION

I/We hereby solemnly declare that the above-mentioned facts are true and to the best of my/our knowledge. We further declare that our membership is liable to be cancelled in the event of wrong declaration about export performance of Handicrafts given by us.

Dated

Signature with Name & Designation
affixing Rubber Stamp