

**EXPORT PROMOTION COUNCIL FOR HANDICRAFTS**

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12 JUNE, 2018

To,

All Member(s),

**SUB: PARTICIPATION IN "INDEX & FIM 2018"- INDEX FUTURE INTERIORS MANUFACTURES TO BE HELD FROM 16-18 SEPTEMBER 2018 AT DUBAI WORLD TRADE CENTRE, DUBAI [U.A.E].**

Sir/Madam,

Launched in 1990, INDEX is the Middle East & North Africa's largest gathering for the design community connecting architects, interior designers, developers & procurement professionals with new brands, trend setting start-ups & the biggest international names in the interior furnishings & fit-out scene across all industries.

In March 2018, with over 800 exhibitors and around 25000 trade buyers, INDEX was a fusion of new product launches, design ideas & innovations. Not only is it the longest running show of its kind in the region, the March 2018 show was also co-located with WORKSPACE & SURFACE Design Middle East.

INDEX 2018 will be organised from 16 - 18 September, 2018. This show will also be co-located with The Hotel Show, The Leisure show and the new launch event FIM (furniture interior manufacturers), with visitors benefiting from the co-location and ability to crossover from one show to the next.

**SHOW FACTS:**

- 800 Exhibitors From 51 Countries
- 28000 Trade visitors expected
- 38887 SQ.MTR. Exhibition Area
- Venue:Dubai World Trade Centre

**PRODUCTS ON DISPLAY:HANDICRAFTS, HOME FURNISHINGS, TEXTILES, ARTISANS, FURNITURE, CONTEMPORARY, KITCHEN & BATHROOM, LIGHTING, OUTDOOR LIVING****SUBSIDISED PARTICIPATION CHARGES UNDER MAI SCHEME OF MINISTRY OF COMMERCE & INDUSTRY**

1. The cost of 6 sq. Booth is [Rs. 99,000/- [Rs. 16,500/-x 6 sq.]. corner charges will be 10% extra.
2. A fully equipped 6 sq. standard booth with spotlight, table, chairs, dustbin, shelves/peg board/textile rods
3. **The MAI eligible participants will be entitled for the reimbursement upto Rs. 25,000/- for Air ticket only by economy excursion class fare of one representative to eligible participants under MAI scheme 2018-19. No further subsidies/MDA will be distributed to member exporters in this fair as the participation charges have been subsidized by the Council under MAI scheme.**

Interested members are requested to submit their duly filled application form in the prescribed format (enclosed herewith) along with Rs. 50,000 [Rs. Fifty thousand only] by way of demand draft drawn in favour of the Export Promotion Council for Handicrafts at New Delhi latest by **30th June, 2018** and balance payment will be taken after selection as participants. Withdrawn by participants after selection the amount deposited will be treated as forfeited. For further details please contact on Tel.: 26135256 Ext. 121 or Cell No. 9810300267.

Thanking you

Yours sincerely,

**(R. K. VERMA)**  
Director

**\*\*\* P.S.:** In regard to participation in fairs / exhibitions abroad, Ministry of Commerce & Industry have issued fresh guidelines for the beneficiary under MAI scheme stating that a member can avail grant in aid for maximum of three participations in a particular trade fairs / exhibition. Members who have availed MAI assistance three times (including past cases) for particular fairs / exhibitions thereafter member have to participate in that fair on their own cost. Further, MAI funding support was only be provided to a member for a maximum two MAI events in a year.

The above guidelines as such would be adhered strictly and all exporters' members may please note the same, while applying for participation in any fair under MAI scheme for availing grant in aid. However member can participate beyond the prescribed limit of the guidelines on their own expenditure under the umbrella of the EPCH.

**Encl. Application Form along with terms and conditions.**

**ALL COLUMNS ARE MANDATORY**

## **REGISTRATION PROFORMA**

“INDEX & FIM 2018” – INDEX FUTURE INTERIORS MANUFACTURES TO BE HELD FROM 16-18 SEPTEMBER, 2018

1	Name & Address of The Organization					
2	Telephone	City code- 9 1 -				
3	FAX	City code- 9 1				
4	MOBILE NO.	9 1 -				
5	Email					
6	Website					
6	A. SIZE OF STAND	6 SQM <input type="checkbox"/>				
	B. SIDE PREFERENCE	ONE SIDE <input type="checkbox"/> TWO SIDE <input type="checkbox"/>				
7	MEMBERSHIP NO.	EPCH/MEM/				
8	RENEWAL FEE PAID -2016-2017	YES <input type="checkbox"/> NO <input type="checkbox"/>				
9	Status of the Company	<input type="checkbox"/> Private Limited <input type="checkbox"/> Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> State / Central Govt. Organization				
10	PAN No.					
11	CIN No.					
12	IEC Number					
13	NAME OF PROPRIETOR / PARTNERS / DIRECTORS [DIRECTOR IN CASE OF LTD/ PVT. LTD COMPANY ] ALSO WRITE DIN NO.	NAME	DIN NO.IN CASE OF LTD/ PVT. LTD COMPANY			
14	<ul style="list-style-type: none"> <li>Name &amp; Designation of the Person who is / are Traveling for the Event.</li> <li>Please enclose the 1<sup>st</sup>&amp; last page of passport for visa purpose.</li> </ul>	Name of person	Designation	Passport No.	Date of Issue	Date of Expiry
PRODUCTS TO BE DISPLAYED		LIST OF HS CODE IS ENCLOSED ** HS CODE [ IT IS MANDATORY ]				
		<b>AMOUNTS IN RS [LAKH]</b>				
15	Export Performance of Handicrafts Items only	2015-2016	2016-2017	2017-2018		
HAVE YOU PARTICIAPTED EARLIER IN ABOVE FAIR YES / NO [ IF YES] PELASE TICK]		2015 <input type="checkbox"/> 2016 <input type="checkbox"/> 2017 <input type="checkbox"/>				

# GENERAL EXHIBITOR RULES

<u>1</u>	<p><b>SPACE BOOKING:</b> Participation application should be in prescribed format and be submitted within the prescribed date for booking of space.</p> <ul style="list-style-type: none"> <li>Submission of application to EPCH does not automatically confer a right for allotment of space. Approval of application for space will rest with EPCH.</li> <li>The space allotted to the approved participants is to be exclusively used by them for display of their exhibits as approved by EPCH. Subletting of space is not permissible. Violation of this clause may lead to cancellation of space allotted, forfeiting of space charges, security deposit etc., paid to EPCH and debarring the participation from the future participation in EPCH's event</li> </ul>
<u>2</u>	<p><b>ALLOTMENT OF SPACE TO THE PARTICIPANTS:</b> EPCH reserves the right to select the participants.</p>
<u>3</u>	<p><b>WITHDRAWAL &amp; REFUND OF PARTICIPATION FEE:</b></p> <ul style="list-style-type: none"> <li>Members may please note that after allotment of booth, withdrawal will not be allowed and the amount deposited alongwith application will be forfeited.</li> </ul> <p><b>However, Part-Refund of participation fee will be considered in case where:</b></p> <ul style="list-style-type: none"> <li>The participant after approval withdraws from the participation but space is subsequently let out to some other Participant who pays for the space. In such cases the first party can be allowed the refund after deducting 10% of the total amount payable.</li> <li>There is a change in the venue and date of an event, Non-availability of space, rejection of application or in the event of cancellation of participation due to unforeseen circumstances.</li> </ul>
<u>4</u>	<p><b>VISA:</b></p> <ul style="list-style-type: none"> <li>The Council will provide necessary assistance by way of issuance of recommendation letter to the concerned Mission for obtaining visas. Visa recommendation letter will be issued only in favour of the Chief Executive / Director / Proprietor / Senior Officer of the company</li> <li>Since EPCH, on behalf of the participating company, has already committed for certain financial bindings by booking of space construction/decoration of stand, catalogue entry, general publicity support etc., it will not be possible to consider any refund on account of denial of visa/delay in receipt of visa.</li> </ul>
<u>5</u>	<p><b>GENERAL:</b></p> <ul style="list-style-type: none"> <li>Only goods of Indian origin will be allowed for display at India Pavilion.</li> <li>In case representative of the participants will not report at booth during the show. EPCH reserve its right to obtain reason from participants for NO SHOW. In case EPCH is not satisfied with clarification of participants EPCH may initiate the necessary action against such participants.</li> <li>Participants will not be allowed to remove the exhibits during the show without specific written permission from EPCH or show Organisers.</li> <li>Participants will be required to furnish complete information in EPCH Feedback form about "Business Generated on the spot" "Expected Business to be generated" and also "Number of Enquiries" etc. on the last day of the fair. Compliance with this rule will be one of the criteria for selection of the participants for future of EPCH programmes.</li> <li>Participants will adhere to such other regulations as may be prescribed by the country in which the show is held and/or the Fair Organisers.</li> <li>In case of default of any payment due from the participants, EPCH reserves the right to debar them from participation in EPCH's Fair in India &amp; abroad and bring to the notice of appropriate authority.</li> <li>Participants will make own arrangement for sending their exhibits / handling / clearing of exhibits in India as well as at destination and Council will not have any responsibility towards the same. Please ensure your exhibits should reach at exhibition venue atleast one day before the opening of exhibition.</li> <li>All expenses for travel to fro, and stay abroad including boarding, lodging, medical treatment, insurance, etc. will be borne by the participants themselves.</li> <li>In the event of postponement/abandonment/cancellation of the Fair/Exhibition/Show, or in case of exhibits not being displayed due to any reason, EPCH shall be under no liability to compensate expenditure of loss, if any incurred by the participants</li> </ul>

I have read, understood and accept the terms and conditions for participation in the above fair through the Council. I hereby enclosed the RTGS / Demand Draft No. \_\_\_\_\_ Dated \_\_\_\_\_ for Rs.50,000/- drawn in favour of EXPORT PROMOTION COUNCIL FOR HANDICRAFTS, New Delhi towards my participation in "INDEX & FIM 2018" – INDEX FUTURE INTERIORS MANUFACTURES TO BE HELD FROM 16-18 SEPTEMBER, 2018

Place: \_\_\_\_\_ Signature & Stamp: \_\_\_\_\_  
Date: \_\_\_\_\_ Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Encl. 1. RTGS No. / Demand Draft of participation charges  
2. Two product photographs